

To: Licensing and Gambling Acts Committee

Date: 19 May 2015

Report of: Head of Law and Governance

Title of Report: Appointment of Sub-Committees

Summary and Recommendations

Purpose of report: To establish licensing casework sub-committees for the 2015-16 Council Year to deal with casework flowing from the Council's responsibilities under the Licensing Act 2003 and the Gambling Act 2005.

Report approved by:

Legal: Daniel Smith

Policy Framework: Not applicable

Recommendations: The Committee is RECOMMENDED to:-

1. appoint as many licensing casework sub-committees of three members as there are combinations of three members in the total number of members of the Committee;
2. note that the Sub-Committees' powers and duties are as set out in the Annex to this report;
3. agrees dates on which the Sub-Committees will meet if required.

1. All licensing authorities must establish a Licensing Committee under the Licensing Act 2003. The Licensing Committee may appoint one or more sub-committees, for example to deal with licensing casework, (i.e. applications for licences of one sort or another under the Act). The sub-committees are also responsible for any casework that might arise under the Gambling Act 2005. The sub-committees must consist of no more and no less than 3 members and do not need to be politically balanced. Last year the Committee appointed licensing and gambling casework sub-committees to discharge licensing casework under the two Acts.
2. In order to spread the casework across members of the Licensing and Gambling Acts Committee, the Committee is recommended to appoint as many sub-committees as there are combinations of three members in the total number of members of the Committee. In that way any three members of the Committee will constitute a sub-committee.

3. The powers and duties of the Sub-Committees (as contained in the Council's Constitution) are as set out in the **Appendix** to this report.
4. Hearings of the Sub-Committee have been programmed (as and if required) for approximately every three/ four weeks. All the meetings are programmed to start at 5.00 pm.

The Committee is asked to agree that the sub-committees will meet on

14 Jul 2015
3 Aug 2015
24 Aug 2015
14 Sep 2015
5 Oct 2015
27 Oct 2015
16 Nov 2015
30 Nov 2015
15 Dec 2015
11 Jan 2016
26 Jan 2016
22 Feb 2016
14 Mar 2016
4 Apr 2016
26 Apr 2016

And on other dates as are required.

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